



City of Hollister

Development Services Department

339 Fifth Street, Hollister CA (831) 636-4360

For Department Use Only
Date Received:

Application No:

CERTIFICATE OF APPROPRIATENESS APPLICATION

PROPERTY AND PROJECT INFORMATION

Project Address:

Assessor Parcel Number:

Project Description:

Summarize how the project meets the Secretary of the Interior's Standards for the Treatment of Historic Properties and how the project will retain character defining features of the building:

FINDINGS OF COMPLIANCE WITH PRESERVATION STANDARDS

YES NO N/A

1	Is the property being used as it was historically?	☐	☐	☐
2	Does the new use have minimal impact on distinctive materials, features, spaces, and spatial relationship?	☐	☐	☐
3	Is the historic character of the property being maintained due to minimal changes of the above listed characteristics?	☐	☐	☐
4	Are the design changes creating a false sense of history of historical development, possible from features or elements taken from other historical properties?	☐	☐	☐
5	Are there elements of the property that were not initially significant but have acquired their own historical significance?	☐	☐	☐
6	Have the elements referenced in Finding 5 been retained and preserved?	☐	☐	☐
7	Have distinctive materials, features, finishes, and construction techniques or examples of fine craftsmanship that characterize the property been preserved?	☐	☐	☐
8	Are all deteriorating historic features being repaired per the Secretary of the Interior Standards?	☐	☐	☐
9	Are there historic features that have deteriorated and need to be replaced?	☐	☐	☐
10	Do the replacement features match in design, color, texture, and, where possible, materials?	☐	☐	☐
11	Are any specified chemical or physical treatments being undertaken on historic materials using the gentlest means possible?	☐	☐	☐
12	Are all archeological resources being protected and preserved in place?	☐	☐	☐
13	Do exterior alterations or related new construction preserve historic materials, features, and spatial relationships that are characteristic to the property?	☐	☐	☐
14	Are exterior alterations differentiated from the old, but still compatible with the historic materials, features, size, scale, and proportion, and massing to protect the integrity of the property and its environment?	☐	☐	☐

FINDINGS OF COMPLIANCE WITH PRESERVATION STANDARDS

In reviewing applications for Certificate of Appropriateness the Historic Resources Commission and/or Development Services Department staff shall be governed by The Secretary of the Interior's Standards for the Treatment of Historic Properties.

Please respond to each statement completely (Note: Attach continuation sheets, if necessary). Give reasons as to how and why the project meets the ten Standards rather than merely concluding that it does so. IF A GIVEN REQUIREMENT DOES NOT APPLY TO YOUR PROJECT, EXPLAIN WHY IT DOES NOT.

1. *The property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces, and spatial relationships.*

2. *The historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces, and spatial relationships that characterize the property will be avoided.*

3. *Each property will be recognized as a physical record of its time, place and use. Changes that create a false sense of historical development, such as adding conjectural features or elements from other historic properties, will not be undertaken.*

4. *Changes to a property that have acquired historic significance in their own right will be retained and preserved.*

5. *Distinctive materials, features, finishes, and construction techniques or examples of fine craftsmanship that characterize a property will be preserved.*
6. *Deteriorated historic features will be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature will match the old in design, color, texture, and, where possible, materials. Replacement of missing features will be substantiated by documentary and physical evidence.*
7. *Chemical or physical treatments, if appropriate, will be undertaken using the gentlest means possible. Treatments that cause damage to historic materials will not be used.*
8. *Archeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.*
9. *New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work shall be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.*

10. *New additions and adjacent or related new construction will be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would not be impaired.*

APPLICANT'S AFFIDAVIT

Under penalty of perjury the following declarations are made:

- a) The undersigned is the owner or authorized agent of the owner of this property.
- b) The information presented is true and correct to the best of my knowledge.
- c) Other information or applications may be required.
- d) I hereby authorize City of Hollister's Development Services Staff to conduct a site visit of this property as part of the City's review of this application, making all portions of the interior and exterior accessible through completion of construction and in response to the monitoring of any condition of approval.
- e) I attest that personally identifiable information (PII) - i.e. social security numbers, driver's license numbers, bank accounts - have not been provided as part of this application. Furthermore, where supplemental information is required by this application, PII has been redacted prior to submittal to the Planning Department. I understand that any information provided to the Planning Department becomes part of the public record and can be made available to the public for review and/or posted to Department websites.

Signature:

Printed Name:

Relationship to Project:

(i.e. Owner, Architect. etc.)

Date:

Phone:

Email: